BATHPROS NORTHWEST

2027 Homeowners

10-Step Contract Checklist

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10-Step Contract Checklist

Before signing any agreement for a bath or shower remodeling project, take a few minutes to review important details commonly overlooked.

Many homeowners focus only on price, color choices, and monthly payments. But the contract defines expectations, responsibilities, timelines, and protections.

A great presentation does not guarantee a great agreement.

This checklist is designed to help homeowners review the important details before signing any bathroom remodel contract.

Use this after you've gathered estimates and asked your questions. This is your final due diligence step before making a decision.

✅ 1. Verify the Company is Properly Licensed and Active

Confirm the contractor is licensed and in good standing in your state.

Ask for their license number and verify it directly:

- **Oregon (CCB)**: https://search.ccb.state.or.us/search/ (*#210015*)
- **Washington (L&I)**: https://secure.lni.wa.gov/verify/ (*#BATHPPN760QH*)

Make sure the license status is active and matches the company on the agreement.

✅ 2. Confirm the Exact Legal Business Name on the Contract

The company name on the proposal should match the legal entity that accepts payment and performs the work.

Review for:

- Different names between ads, website, and contract
- Recently formed LLCs
- Multiple entities that create confusion about responsibility

Know exactly who you are hiring.

✅ 3. Review the Full Scope of Work

The agreement should clearly describe what is included.

This may include:

- Demolition
- Removal/disposal
- Plumbing connections
- Wall surround system
- Shower base or tub
- Fixtures/accessories
- Cleanup

If something matters to you, make sure it is listed.

✅ 4. Confirm Material Specifications in Writing

Do not rely on verbal descriptions.

The contract should clearly identify:

- Acrylic wall system or bath system
- Color/finish selections
- Fixture style/finish
- Glass or enclosure details
- Any upgrades or add-ons

What is written is what can be enforced.

✅ 5. Understand the Payment Schedule

Review when payments are due and what triggers each payment.

Questions to ask:

- Is there a deposit?
- Are progress payments required?
- Is the final payment due after completion?
- Are financing terms clearly explained?

Never sign a payment structure you do not fully understand.

✅ 6. Review Timeline Expectations

Ask for realistic scheduling expectations.

The agreement should clarify:

- Estimated installation date
- Approximate project duration
- How delays are handled
- What happens if materials are backordered

Reasonable expectations prevent frustration later.

✅ 7. Verify Warranty Coverage in Writing

Do not settle for general phrases like “lifetime warranty.”

Ask for documentation showing:

- What is covered
- What is excluded
- Who provides coverage
- How service requests are handled
- Whether labor, materials, or both are included

Keep copies of all warranty documents.

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✅ 8. Understand Change Orders and Extra Charges

Ask how changes are handled once the project begins.

Examples:

- Plumbing surprises behind walls
- Upgraded fixtures
- Requested design changes

The agreement should explain how additional work is approved and priced before charges are added.

✅ 9. Know Your Post-Signing and Project Records

After signing:

- Keep a full copy of the agreement
- Save receipts and payment confirmations
- Save product/warranty documents
- Take photos before and after installation
- Keep communication in writing when possible

Good records protect everyone.

✅ 10. Read the Entire Agreement Before Signing

Take your time.

Review:

- Scope of work
- Pricing
- Payment terms
- Warranty language
- Business name
- Important exclusions

If something is unclear, ask questions before signing.

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A professional company should be willing to explain everything clearly.

Already Signed? Know Your Cancellation Rights

Oregon and Washington homeowners may have cancellation rights in certain situations, especially for contracts signed in the home or at temporary sales locations.

Important exceptions often apply, especially for custom-order products.

Review applicable state and federal consumer protection rules or seek legal guidance if needed.

Final Thought

A bathroom remodel is a meaningful investment in your home.

The best contract is not just the lowest price. It is the agreement that clearly defines what you are getting, who is responsible, and how issues are handled.

A few extra minutes reviewing the paperwork now can save you major stress later.

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Message From the President

Thank you for taking the time to consider Bath Pros NW for your bathroom remodeling needs. We understand that hiring the right contractor is a significant decision, and we don't take that trust lightly.

We sincerely appreciate the opportunity to be considered for your project and look forward to earning your confidence through quality work and honest service.

If you have any questions about our team, services, or licensing, please don't hesitate to ask. We're here to help.

Sincerely,

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